

## Frequently Asked Questions – Level I

**Q. What level of prior knowledge/experience should participants have?**

A. This retreat is best suited to institutions or programs in the early stages of implementing assessment.

**Q. How many people does it take to make a "team"? Are two enough?**

A. Yes, two or more people qualify as a "team." We encourage you to send key stakeholders with interest in your team project, such as administrators and students.

**Q. Can an individual come NOT as part of a team?**

A. Yes. But this workshop has been designed for institutional teams consisting of two or more individual members, and that is the way to gain the greatest benefit from it.

**Q. How does the team submit their project?**

A. After registering for the workshop, individuals will receive an email confirmation containing a link to the team project and information form. Only one form per team should be submitted.

**Q. Does the project have to be about formal academics? Can it be about out-of-classroom learning and come from Student Affairs?**

A. Yes, absolutely. Integration of in-class and out-of-class learning is good, too.

**Q. What is the schedule for each day of the seminar?**

A. The schedule is as follows: Thursday from 9:00am – 6:00pm; Friday from 7:00am – 4:00pm

**Q. What meals are included in the registration fees?**

A. The following meals will be provided: Lunch on Thursday; breakfast and lunch on Friday. Beverages and snacks will be available during breaks. Attendees will be on their own for all other meals.

**Q. Is there any funding to support graduate students or institutions on tight budgets?**

A. No, unfortunately, not at this time. Suggestions for grant funding are most welcome!

*Have More Questions? Contact: Julie Kotovsky at [jkotovsky@wascsenior.org](mailto:jkotovsky@wascsenior.org) or (510) 995-3167*